

# NEENAH-MENASHA SEWERAGE COMMISSION

## Regular Meeting

Wednesday November 13, 2013

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

**Present:** Commissioners Mike Sambs, Kathy Bauer, Jim Gunz, Gordon Falck, Raymond Zielinski, Dale Youngquist; Manager Randall Much, Accountant Roger Voigt.

**Excused:** Commissioner Tim Hamblin.

**Also Present:** Tom Kispert (McMAHON); Rob Franck, Paul Much (MCO).

October 22, 2013 Meeting minutes: Motion by Commissioner Zielinski, second by Commissioner Sambs to approve the minutes from the October 22, 2013 Regular Meeting and the minutes from the October 22, 2013 Closed Session. Motion carried unanimously.

## Correspondence

The following correspondence was discussed:

October 24, 2013 letter from Aaron Heintz, Wis. Dept. Administration to Kathy Bauer, NMSC.  
RE: Requirement to perform 2013 Federal Single Audit Report.

November 12, 2013 letter from Attorney John Thiel, NMSC to Brad Fusilier, Project Manager with Houston Service Industries, Inc. (HSI).  
RE: Declaration of Breach of Contract with request to rectify.

## New Business

### Operations, Engineering, Planning

Phosphorus Removal – Manager Much reported there is no new information to report on phosphorus removal. Manager Much indicated the Commission should give more consideration towards trading options of phosphorus discharge in a joint effort with the Grand Chute Menasha West facility. Commissioner Gunz questioned if the phosphorus limits is unique to each facility; the limits are based on the TMDL and they will have the same limit as the NMSC. If trading is pursued, there is a trading ratio of 1.1 to 1.

Construction Progress Update. Tom Kispert distributed his memorandum on the construction progress and discussed the items contained in the memo. Tom pointed out that substantial completion is scheduled for November 27, and final completion is scheduled for December 31, 2013. This is a tight schedule to meet; some items will not be substantially complete on November 27.

After further discussion on the ongoing work, motion by Commissioner Gunz, second by Commissioner Zielinski to approve change orders #26 for a time extension, #27 for a time extension, and #28 for a contract increase of \$38,143.00 with August Winter & Sons. Motion

carried unanimously. Tom further reported on proposals that are currently pending for change orders. Currently pending change orders not included in the memo include a time extension for the digester covers; once the digesters are complete and back to normal operation, then a performance test will be performed on the centrifuges. The earliest this will occur will be in February 2014. Tom Kispert further reported on and discussed the HSI issues to be resolved.

Commissioner Gunz was excused from the meeting (8:52 am).

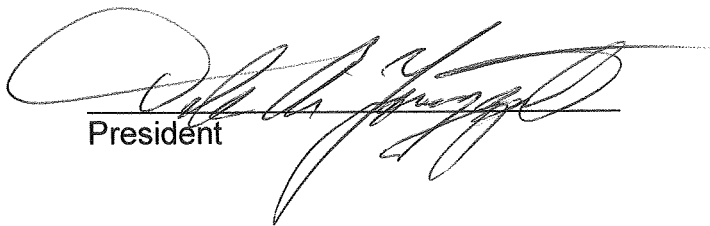
Budget, Finance, Personnel

Motion by Commissioner Bauer, second by Commissioner Zielinski to approve for payment MCO invoices #17787 - \$120,625.76, #17822 - \$627.42, and #17824 - \$558.60 and to pay the invoices after December 1, 2013. Motion carried unanimously.

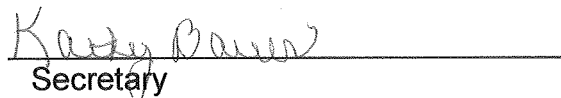
Motion by Commissioner Bauer, second by Commissioner Falck to approve Operating and Payroll Vouchers #134043 thru #134086 in the amount of \$323,959.24 and Construction Vouchers #214 thru #218 in the amount of \$1,373,201.64 for the month of October 2013. Motion carried unanimously.

President Youngquist informed the Commissioners that Attorney Thiel, Commissioner Gunz, and he will be meeting later today to discuss the MCO contract. It is the intent to have a proposed contract for the November 26 meeting and to have approval of the contract at the December 17, 2013 meeting.

Motion made by Commissioner Falck, seconded by Commissioner Sambs to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:07 a.m.



President



Secretary